



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)
3, Major Arterial Road, New Town, Kolkata - 700 156

Notice Inviting Expressions of Interest for selection of a Design Consultant for Planning, Designing & Periodical Architectural Supervision of a Sensory Park to be developed within Action Area – II of New Town, Kolkata.

Memo No. 2313/ NKDA /Admin (BPS)-415 (37) / 2013

Dated: 24th April, 2017

Expressions of Interest (EOI) are hereby invited from the registered, bonafide, reliable and resourceful Architects / Agencies / Consultancy Firms for Planning, Designing & Periodical Architectural Supervision of a Sensory Park to be developed within Action Area – II of New Town, Kolkata. A location plan of the plot measuring about 2.55 Acres (including water body) is enclosed.

1. SCOPE OF WORK.

The work would include preparation of details of Architectural Drawings, Structural Designs including preparation of details of estimate of the proposed Sensory Park with bills of quantities including landscaping, gardening equipment, sanitary, plumbing, electrical, other ancillaries etc. The detailed estimate is to be prepared on the basis of PWD schedules. In case of non-scheduled items, analysis of rates may also be provided. In addition to the above, the work would include periodical Architectural supervision of execution in the field. The selected Consultant would have to carry out the following:

- 1) Consultation with one or two number of NGOs and Professional Associations and or institutions enlisted under Commissioner for Persons with Disabilities, Department of Women & Child Development and Social Welfare, Govt. of West Bengal or recognized by UGC/ Govt. through organizing workshops so that the inputs from the said workshops can be taken into consideration while preparing designs of the proposed Sensory Park.
- 2) Preparation of detailed layout of the Park showing walkways, buildings, features and fixtures specially meant for the physically challenged persons.
- 3) The design should be done following guidelines for physically challenged persons as stipulated in National Building Code and Handbook on Barrier free and Accessibility published by CPWD.
- 4) Preparation of detailed drawings of structures / buildings / features fit for construction
- 5) Preparation of detailed estimate, bills of quantities for the proposed Sensory Park and ancillary works like electrical, sanitary, plumbing, fire-fighting arrangements if any, etc.
- 6) Preparation of Draft & Final Tender Documents which will include Technical Specifications & Bills of Quantities.
- 7) Periodical Architectural supervision of construction work including ancillary works
- 8) To prepare a walk- through digital model of the proposed Sensory Park.
- 9) To submit tentative project cost as part of technical bid.

2. ELEGIBILITY TO PARTICIPATE

1. Registered, bonafide, reliable and resourceful Architects / Architectural Agencies /Firm having experience of five (5) years or more.

2. They must have experience in designing a Sensory Park covering a minimum of 1 Acre of land and buildings related to physically challenged persons.
3. They should also have an annual turnover of Rs.25 lakhs minimum in the last three financial years.

3. TERMS AND CONDITIONS:

- 1) Participating firms must have ST and PT clearance certificate and IT & PAN valid at least up to the date of submitting their bid. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
- 2) Before submitting any bid / offer, the intending participants should make themselves acquainted thoroughly with the local conditions prevailing by actual inspection of the site and take into consideration all aspects including actual size and availability of land, communication facilities, climate conditions, availability of local laborers and market rate prevailing in the locality etc. As no claim whatsoever will be entertained on these accounts afterwards.
- 3) The selected bidder will have to enter into an agreement with NKDA within 07(seven) days from the date of communicating the acceptance of offer/bid.
- 4) The design of the Sensory Park must conform to the prevailing rules of the Sanctioning Authority. Fire safety norms must be as per relevant B.S. Codes and National Building Code.
- 5) Fees Payable: The Consultant would have to **quote a lump sum consultancy fee excluding Service Tax** for different items of work.

Payment Schedule –

Sl. No.	Item of work	Time for disbursement of work	Payment (Percentage of total fees payable)
1.	Submission of detailed layout of the Park showing walkways, buildings, features and fixtures specially meant for the physically challenged persons for approval from NKDA (including modification if required after scrutiny by NKDA & acceptance of the same by NKDA)	Three weeks from the date of giving award	25%
2.	Structural Designs including the items indicated below – a) Preparation Detailed drawings of structures / buildings / features fit for construction b) Preparation of Estimates with Bills Of Quantities (BOQ) c) Sanitary and Plumbing designs & drawings d) Electrical designs & drawings e) Firefighting arrangements if any f) Air conditioning systems if required g) other ancillaries etc., h) Preparation of Draft Tender Documents & acceptance of the same by NKDA	Two weeks	28%
3.	Preparation of a good model by a reputed modeler	One week	5%
4.	Preparation of walk- through digital model by a reputed modeler	One week	2%
5.	Periodical Architectural Supervision (minimum once in a week and as when required by NKDA) during construction period	Until completion	30%
6.	One year after successful completion of entire construction work	One year after completion	10%

- 6) Separate tender/ bid will be invited by NKDA for construction of the proposed Sensory Park. Construction supervision shall have to be taken up by the selected bidder after actual construction begins (to be communicated separately) and shall continue till completion of the project in the field. The periodical supervision should preferably be once in a week. If required, the frequency of visits to the Project site might be increased.
- 7) Any bid /offer containing overwriting is liable to be rejected. All corrections are to be attested under the dated signature of the bidder without which the bid/offer may be informal.
- 8) The payment shall be based on progress of works as stated under clause (5) above. Maximum of 95% (ninety five percent) payment shall be made on achieving 100% (hundred percent) of each item of works. Balance 5% (five percent) payment shall be made on completion of the whole project and on carrying out modifications, if any, successfully. If no component of the works as stated is executed by the selected bidder, for whatsoever reason, no payment shall be made.
- 9) No conditional bid/offer shall be accepted.

4. SELECTION / ACCEPTANCE OF THE SUCCESSFUL BID/OFFER :

- a) ***The selection/acceptance of the bid/offer shall be made by a panel of experts to be constituted by NKDA.***
- b) ***The accepting authority reserves the right to reject any or all of the bid(s) / offer(s) received including the lowest bid/offer without assigning any reason whatsoever to the bidders.***
- c) For selection/finalization of the offer/bid, all the bidders will have to make presentation of their Designs before a Panel of Experts to be constituted by NKDA. During presentation, the bidders will have to present their designs i.e. plan, elevations, sections etc. to visualize the proposed Sensory Park along with at least three dimensional drawings preferably from different angles. The participants will have to arrange for Laptops, Computers etc. NKDA will arrange for venue of the presentation. Final selection will be made on the basis of marks given by the panel. (70% weightage for Technical Bids and 30% weightage for Financial Bids would be given.) The Financial Bids of only those bidders, who score 35 and above marks out of 70 marks in the Technical part, will be opened.

8. BID DOCUMENTS:

At least one copy of the bid documents in a book format containing the Company Profile of the bidder will have to be submitted. One set of hard copy of drawings in A-2 size paper and a soft copy the documents will also have to be submitted. The bidders must submit their bids / offers in 02(two) separate sealed covers.

- a) One sealed cover should contain Architectural Designs including plans, elevations, sections & 3-D views (both hardcopy and soft copy in Compact Disk) of the proposed Sensory Park and must be marked with "***Design of the proposed Sensory Park***".
- b) Second sealed cover should contain Financial Bid for the proposed Sensory Park and must be marked with "***Financial Bid of the proposed Sensory Park***".

Both the above stated sealed covers must be superscripted with **Name of the work & Name of the firm/bidder with address of the firm/bidder and duly addressed to the undersigned.**

- c) The 02(two) sealed covers must be sealed in another bigger cover which should be superscripted with **Name of the work, Name of the firm/bidder with address of the firm/bidder and duly addressed to be undersigned.**

Any bidder not following the above steps in submitting the bid/offer shall be disqualified.

9. SCHEDULE OF DATES :

Sl. No	Schedule	Date & Time	Venue
1.	Date of Notice Inviting Tender	24.04.17	01, M.A.R, NKDA, Kolkata- 156
2.	Pre-bid Meeting	02.05.17, 12.00 noon	-do-
3.	Last Date of Submission of Bids	15.05.17, 3.00 P.M	-do-
4.	Opening of Technical Bids	15.05.17, 4.00 P.M	-do-
5.	Date of Presentation of the Technical Proposals before the Expert Committee	29.05.17, 11.00 P.M	-do-
6.	Opening of Financial Bids and declaration of the final selection.	31.05.17, 3.00 P.M	-do-

N.B: This authority reserves the right to cancel any or all the submission or entire EOI without assigning any reason.



**Chief Architect,
Newtown Kolkata Development Authority**